



SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)

Faculty of Management & Commerce

Acharya Vishnu Gupt

Subharti College of Management & Commerce

E-mail: management@subharti.org, Ph: 0121-6675038, Extn-2841, Telefax: 0121-3058030, 2439067



Ref. No.: SVSU/AVGSCMC/2023-2024/ BOS-2

Dated: 10/06/2024

NOTICE

A meeting of the Board of Studies Meeting will be held on 20th June 2024 at 10.00 am in the office of The Dean, FoMC & Director, AVGSCMC under the guidance of Prof. (Dr.) R.K Ghai, Chairperson, Board of Studies.

Agenda for the Board Meeting are as follows:

Agenda Item 1: To confirm the minutes of the Board of Studies meeting held on 18/1/2024

Agenda Item 2: To report action taken on the minutes of Board of Studies held on 18/01/2024

Agenda Item 3: To discuss the approval of Academic Plan for session 2024-2025 for AVGSCMC.

Agenda Item 4: To approve reconstitution of committees from 2024-2025 for AVGSCMC.

Agenda Item 5: To discuss the setting up of Acharya Vishnu Gupt Chair

Agenda Item 6: To discuss the courses in MOOC/NTPEL for Inclusion/Registration in UG Courses from the session 2024-2025.

Agenda Item 7: To discuss the requirement of new faculty for session 2024-2025.

Agenda Item 8: To approve Value Added Courses for Session 2024-2025.

Agenda Item 9: To approve annual reports tabled before QWEC and forwarded to Board of Studies.

Agenda Item 10: To discuss the amendment in ordinance of BBA (Airport and Aviation Management) from session 2024-25 for all batches from 2023-2024.

Agenda Item 11: Any other item with the permission of the chair.

Prof. (Dr.) Padma Misra
Convener

Prof. (Dr.) R.K. Ghai
Chairperson
(Dean, FOMC; Director, AVGSCMC)

Prof. (Dr.) R.K. Ghai
Dean, FoMC & Director AVGSCMC
SVSU, Meerut (UP)



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Dated: 21/06/2024

MINUTES OF THE BOARD OF STUDIES MEETING HELD ON JUNE 20TH 2024

Board of Studies Meeting was held on 20th June 2024 at 10.00 am in the office Prof. (Dr.) R.K. Ghai, Dean, FoMC & Director, AVGSCMC

The meeting was attended by the following members of board of studies:

1. Prof. (Dr.) R. K. Ghai, Dean & Director -In Chair
2. Prof. (Dr.) Reshma Shrivastava, Amity University -Academic Expert
3. Mr. K Singh, Regional Head, Times Pro, New Delhi -Industry Expert
4. Dr. Avanish Kumar Tyagi, Professor
5. Dr. Niraj Dhaka, Associate Professor
6. Dr. Vinita Mittal, Assistant Professor
7. Dr. Gaurab Sharma, Assistant Professor
8. Dr. Shreya Panwar, Assistant Professor
9. Dr. Preety, Assistant Professor
10. Dr. Nisha Singh, Assistant Professor
11. Mr. Kavish Sharma, Assistant Professor
12. Ms. Sarika Abhay, Assistant Professor
13. Mr. Umang Verma, Assistant Professor
14. Ms. Rakhi Kumari, Assistant Professor
15. Mr. Archit Katyayan, Assistant Professor
16. Ms. Anshu Sirohi, Assistant Professor
17. Mr. Upkar Tyagi, Assistant Professor
18. Mr. Ashish Pant, Assistant Professor
19. Ms. Shivani Gupta, Assistant Professor
20. Ms. Afsha Johri, Assistant Professor
21. Mr. Ayush Bhatnagar, Assistant Professor
22. Mr. Rohan Sharma, Academic Counsellor, Lawsikho -Alumni
23. Prof. (Dr.) Padma Misra -Convener

Following member were not present during the meeting:

1. Col. Mohit Sharma, Udhampur, J&K - Alumni

The Chairperson BoS welcomed all the members and thanked outside experts for sparing their time. The following agendas were discussed during the meeting:

Agenda 1: To confirm the minutes of the Board of Studies meeting held on 18/1/2024
(As per Annexure-1)

The member confirmed the minutes



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Agenda 2: To report action taken on the minutes of Board of Studies held on 18/01/2024
(As per Annexure-2)

The members noted the action taken

Agenda 3: To discuss the approval of Academic Plan for session 2024-2025 for AVGSCMC.
(As per Annexure-3)

Discussion: The members discussed the Academic Plan. The Academic Plan was found to address the concerns in Stakeholder Survey of Curriculum 2024-2025. The plan was found to incorporate the university Academic Plan.

Resolution: The plan was approved by the board members.

Action to be Taken by	QEW & Academic Committee
Timeline to complete the assigned task	Action Plan to be followed and implemented in session 2024-2025.

Agenda 4: To approve reconstitution of committees from 2024-2025 for AVGSCMC. (As per Annexure-4)

Discussion: The members discussed the reconstitution of committees. The reason for reconstitution was to rotate the task allocation of some members and also incorporate new members in the task allocation. The suggestions and requests of the members was incorporated. This year the allocation of task also had targets to be achieved in next one year.

Resolution: The members noted the changes and approved the reconstitution of committees.

Agenda 5: To discuss the setting up of Acharya Vishnu Gupt Chair (As per Annexure-5).

Discussion: The chairperson informed the members the Chair had been approved and other requisites of the chair were being looked into.

Resolution: The members noted the progress and congratulated the department for accomplishment.

Action to be Taken by	Faculty Board & Academic Council
Timeline to complete the assigned task	Approval in next Academic Council Meeting

Agenda 6: To discuss the courses in MOOC/NTPCL for Inclusion/Registration in UG Courses from the session 2024-2025.

Discussion: The Board members discussed the registration to courses. The board decided it was too early to send for approval to faculty Board.



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Resolution: The members decided to appoint one faculty incharge of managing enrollment for the MOOC? NPTEL courses.

Action to be Taken by	Dr. Preety Verma and Coordinators of UG Courses.
Timeline to complete the assigned task	End of September 2024.

Agenda 7: To discuss the requirement of new faculty for session 2024-2025.

Discussion: The board members discussed the requirement as one of the faculty for computer related subjects has been given a separate charge and transferred out of department. Last year this requirement could not be filled. The emebers where informed of the requirement being filled as well as recruitment of 2 additional faculty was underway.

Resolution: The members unanimously decided to pass the proposal for fresh recruitment.

Action to be Taken by	Dean and Director
Timeline to complete the assigned task	End of June 2024.

Agenda 8 : To approve Value Added Courses for Session 2024-2025.

Discussion: The members discussed the conduction of following VAC

1. Time management (proposed date 4th September 2024)
2. Innovation Management (15th October 2024)
3. Self-Branding (10th March 2025)

Resolution: The members unanimously decided to pass the proposal. Allocation to faculty and other communication was left to department.

Action to be Taken by	Dean and Director
Timeline to complete the assigned task	End of August 2024.

Agenda 9: To approve annual reports tabled before QWEC and forwarded to Board of Studies.

(As per Annexure 6a to 6e)

Discussion: The following reports were tabled before the members and discussed

- 1) SWOC Analysis report 2023-2024. (Annexure 6a)
- 2) ATR on Stakeholder Feedback Analysis 2022-2023. (Annexure 6b)
- 3) To identify Best practices for 2024-2025.
- 4) Stakeholder feedback on Curriculum Report 2023-2024. (Annexure 6c)
- 5) Submission of NEP Data of 2022-2023 for UTSAV Portal submitted.
- 6) Question paper Audit Report for even semester 2023-2024. (Annexure 6d)
- 7) Student Satisfaction Survey Report 2023-2024. (Annexure 6e)



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Resolution: The reports were noted and the members were informed that they would be a part of the final annual plan for 2024-2025

Action to be Taken by	QEW & Academic Committee
Timeline to complete the assigned task	Action Plan to be followed and implemented in session 2024-2025

Agenda 10: To discuss the amendment in ordinance of BBA (Airport and Aviation Management) from session 2024-25 for all batches from 2023-2024.

Discussion: The chairperson informed the members that the 6th semester needed amendment and inclusion of comprehensive-Viva voce.

Resolution: The members noted the change in structure and approved it

Action to be Taken by	Faculty Board & Academic Council
Timeline to complete the assigned task	Approval in next Academic Council Meeting

Agenda 11: Any other item with the permission of the chair.

No other agenda item was discussed.

Prof. (Dr.) Padma Misra
Convener

Prof. (Dr.) R.K. Ghai
Chairperson
(Dean, FOMC; Director, AVGSCMC)

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